



BOCES Southern Westchester

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

TEL: (914) 937-3820 • FAX: (914) 937-7644 • WEB: www.swboces.org

WPK
6/2/16

CAREER OPPORTUNITY

PLEASE POST

Posting# 060216-8

VACANCY: SCHOOL LIBRARY MEDIA SPECIALIST

LOCATION: 450 Mamaroneck Ave. Harrison, NY

EFFECTIVE: September 1, 2016

SALARY RANGE: As per contract

RESPONSIBILITIES:

- Facilitate the Digital Library Advisory Board;
- Coordinate, purchase, market and maintain a digital book collection;
- Coordinate automation services;
- Prepare and monitor budgets and contracts;
- Plan and implement online and onsite professional development and other continuing education activities;
- Create the School Library System monthly print/digital newsletter and an online educational technology newsletter;
- Support the planning and implementation of the communication coordinators and council meetings and the annual conference;
- Design, create and maintain specialized libguides;
- Assist in the development of a blended learning model for the 2015-2018 Learning Technology Grant.

QUALIFICATIONS:

NYS Certification as a School Library Media Specialist with a minimum of five (5) years' experience; Strong organizational, writing, communication and interpersonal skills; Experience with inquiry-based teaching and technology integration; Proficiency in engaging adult learners in a variety of instructional strategies; Strong technology skills.

Please apply on-line at:

www.olasjobs.org/lhv

CLOSING DATE FOR APPLICATIONS IS JUNE 17, 2016

The Southern Westchester Board of Cooperative Educational Services, its officers and employees shall not discriminate against any student, employee or applicant on the basis of race, color, national origin, creed, religion, marital status, gender, age, handicapping condition, sexual orientation, or membership in the Boy Scouts or other designated youth groups. This policy of nondiscrimination includes: access by students to educational programs, counseling services for students, course offering and student activities, recruitment, appointment and promotion of employees and employment pay and benefits, and it is required by Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Boy Scouts Equal Access Act, as amended and the promulgated thereunder, not to discriminate in such a manner. AN EQUAL OPPORTUNITY EMPLOYER

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