

SOUTHERN WESTCHESTER
BOCES
TEACHERS ASSOCIATION

Eileen McGarvey, President
PO Box 566
White Plains, NY 10603
bocesta.net



October 19, 2021

Dear Fellow BTA Member,

This is a final call for volunteers for the Professional Development Plan Committee!

The BTA seeks a total of **two** certified staff volunteers from our Special Services or Career and Technical Education staffs to serve on the Professional Development Plan Committee. Participation in this particular committee is limited to certified staff due to New York State regulations.

Currently, our roster of volunteers consists of:
two Special Services teachers
one special Services assistant
one CTE teacher.

It is the best interest of the BTA to fill all six of the seats we are assigned on this committee. It is also in our best interest to have CTE and Special Services as equally represented as possible.

Please see the initial communication dated August 10, 2021 below for information regarding the areas of focus for the committee, the meeting time established for the first meeting (2:00-3:00 p.m.), and the format (in-person or remote) for meetings. The date of the first meeting is TBD.

Please respond to president@bocesta.net by Friday, October 22, 2021, to let me know if you are interested in participating in this committee.

Thank you,
Eileen

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August 10, 2021

Dear Fellow BTA Member,

The BTA seeks **a total of four** certified staff volunteers from our Special Services and Career and Technical Education staffs to serve on the Professional Development Plan committee. Participation in this particular committee is limited to certified staff due to New York State regulations.

The first committee meeting date has been established as Sept 30, 2021, from 2:00-3:00 p.m. The first meeting will be held remotely. The dates, format, and meeting times of all other meetings will be decided by the committee. Administration anticipates the committee will meet 2-4 times this year.

According to the draft of the Professional Development Plan, the areas of focus for the committee are to:

- Review the PDP implementation across SWBOCES;
- Collect and analyze appropriate data on professional learning goals based on student achievement and professional practice; and
- Examine and address the emerging needs of our staff

Please respond to president@bocesta.net by Friday, August 13, to let me know if you are interested in participating in this committee.

Thank you,
Eileen